

Top Job Interview Questions

Prepare the questions you will ask as the interviewer will try to determine through your type of questioning if you have the qualifications necessary to do the job

Be prepared to answer questions like:

- What kind of job are you looking for?
- Why did you choose your particular vocation?
- What are your qualifications?
- Why would you like to work for our company?
- What do you want to be doing in your career five years from now?
- When was your last salary review?
- What style of management gets the best from you?
- What interests you about our services?
- What have you learned from some of the jobs you have held?
- Which job did you enjoy the most and why?
- What have you done that shows initiative in your career?
- What are your major weaknesses and what are your strengths?
- What are your hobbies?

Questions you may ask:

- A detailed description of the position.
- The reason why the position has become available.
- The culture of the company.
- About their induction and training programs.
- What are the company's best selling products or services.
- What is the next step of the interview process?

You must determine through questioning whether this company will provide opportunities for the growth and development you seek.

Negative Factors to Avoid at a Job Interview

At a job interview a recruiter evaluates your positive as well as your negative attributes.

Listed below are negative attributes to watch out for that often leading to rejection:

- Poor personal appearance.
- Overbearing, aggressive, conceited "superiority", "know-it-all" attitude.
- Inability to express thoughts clearly.
- Lack of planning for career - no purpose or goals.
- Lack of interest and enthusiasm.
- Lack of confidence - nervousness.
- Over emphasis on money.
- Lack of tact; maturity; courtesy.
- Failure to ask good questions about the job and company.
- Answering questions with a simple "yes" or "no"
- Lying.
- Making derogatory remarks about your present or former employers.

Remember, [preparation](#) is the first essential step towards a successful interview.

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