

Certificate I in Information Technology (ICA10105)

Who is this course for?

The course is especially designed for those who are interested in a future in Information Technology. Successful completion of this course can supplement existing roles in other industries where basic ICT skills have become necessary such as:

- Retailing
- Warehousing
- Manufacturing

What will you learn in this course?

The course aims to give you the knowledge and skills required to work in most areas of working business environments. The qualification requires six (6) units of competency.



CORE UNITS

ICAU1128A	Operate a personal computer
ICAU1129A	Operate a word processing application
ICAU1133A	Send and retrieve information using web browsers and email

ELECTIVE UNITS

Call us for more information about the Electives

Employability Skills Summaries for Training Package qualifications are embedded in training and assessment. Information on the Employability Skills relevant to your qualification can be obtained by visiting this website and keying in the national code for the qualification: <http://employabilityskills.training.com.au>

HB Training is a Registered Training Organisation delivering accredited training in Business, Retail, Financial Services, Information Technology and Training and Assessment.

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